

Responsibilities - Varsha	Handover approach to Pramila	Week 1	Week 2	Week 3	Week 4	Comments by Varsha - Update	Update as on May 7, 2021
Corporate website	Overall Development	No of Days - 4 Flask introduction: 1-2 days Creating routes in flask Creating new pages along with the navigation binding Work on the new changes given by Business team	-	-	-	This week we have progressed well on corporate website front. Pramila could understand and able to do the changes on her own. We have spent 3 days on corporate website and then we have started with codebase. Codebase setup was planned for April 24 but since we have already completed the website handover we have done the setup on April 21 Similarly the platform demo was scheduled for April 24, we have done it on April 22 followed by the doubt solving session on April 23, where Varsha and Narunja helped Pramila to understand the platform as well. For the coming week we are planning spend atleast 2 days i.e April 26 and 27 on the code structure i.e to explain how the code is written and the nesting level. This timeline will be depending upon Pramila's understanding and it may extend for a day or so. We also need to create a Platform flow documentation which can be done by Narunja and we will need to allocate and Varsha's time for this if needed.	Week 1: April 17, April 24 This week All the tasks are completed before the time and Pramila was able to understand the Corporate website and was comfortable with updating the content
UI structure creation	Code walkthrough	No of Days - 2 Platform Walkthrough - Narunja to do a platform walkthrough where both Ashwini and Pramila will be present to understand the platform and ask questions. Also, Sana to setup the platform codebase in Pramila's machine in the second half. Need both Narunja and Sana's availability on April 23 April 24 - Code management / github branching explanation along with Libraries the platform is using - eg. Amcharts, Apexcharts and chart.js etc to Pramila by Varsha	No of Days - 2 April 26, April 27 - Explain overall project structure, platform users etc UI layouts separation for the respective users CSS file creation and using them respectively April 28 - We will give time to Pramila till Second half of April 29 to understand the whole setup.	-	-		Week 2: April 26, April 30 Platform demo was given to both Pramila and Ashwini Code setup was done in this itself and we had time after the corporate website training I have explained the folder structure, users, asset file creation and use as per the plan in this week. Also Pramila got the basic understanding about the platform codebase.
Templating and Routing	Templating and Routing	-	April 29 - Training on templating - Second half and April 30 Pramila and Ashwini April 30 - Will give time to Pramila to clarify any questions on Python/Flask templating	Whole week will be dedicated to templating and macro explanation	-		Week 2: May 03, May 07 As Pramila had the basic understanding of the platform we have started with the basic macros training with both Pramila and Ashwini and completed the mostly used macros in this week. We have involved Pramila in the saas build, where I have given initial task to her and also involved her in all the discussions. I also gave her an old requirement to be completed as an assignment
Integration with back end team	Integration with back end team	-	-	-	Integration of frontend and backend (with Amit/Sana/Ashwini) If there is nothing we are keeping it as a buffer		